

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, March 3, 2022

7:30 P.M.

7:30 p.m. - Board of Education Meeting

Preliminary Announcements

As authorized by Legislation, signed by Governor Kathy Hochul on September 2, 2021, and as extended, by subsequent Executive Order, this meeting is being held remotely by videoconferencing and the public will not be permitted to attend the meeting in-person. The meeting will be video broadcasted in order to provide the public with the ability to view or listen to the meeting. This meeting will also be recorded and later transcribed in accordance with Chapter 417 of the New York Laws of 2021.

Pledge of Allegiance

Recommendation to accept the Claims Auditor's Report for January 2022

Recommendation to accept the minutes from the following meeting(s):
February 3, 2022, February 9, 2022 and February 11, 2022

Board President's Comments

Superintendent's Comments

Student Delegate's Comments

Discussion Item: Budget Updates

PUBLIC COMMENT #1 Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

- P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**
- P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:
RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

- B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):
- (i) Contractor: Mineola Union Free School District
Services: Health and Welfare Services for 42 students attending out of district schools for the 2021-2022 school year
Fees: \$1,020.00 per student
Total estimated to be \$42,840.00
 - (ii) Contractor: Sharone N. Gilbert, Psy.D.
Services: Various services for the 2021-2022 school year as specified in the agreement
Fees: Total estimated to be \$5,000.00
(Agreement is subject to review and approval by District counsel)
 - (iii) Contractee: Oyster Bay – East Norwich Central School District
Services: One (1) OBEN resident to attend Special programs 2021-22 school year.
Fees: 10 Month Tuition - \$ 119,270.00 – Secondary Rate (March 7, 2022 through June 24, 2022)
Total estimated to be \$45,633.74 Prorated (Roslyn to receive)

The following item [(iv)] is a “flow-through” grant that passes through the District special aid fund but has no impact on our general fund budget

- (iv) Contractor: Interdisciplinary Center for Child Development
- Services: Instructional services for the 2021-22 school year
- Fees: **611 Grant**
 \$1,929.00 per student (4 students)
 Total will be \$7,716.00
- 619 Grant**
 \$561.00 per student (4 students)
 Total will be \$2,244.00

Recommendation to **amend** the following contract (v) which was approved by the Board of Education on February 3, 2022 (item B.7.):

- (v) **WHEREAS**, the Roslyn Union Free School District issued public notice for bids for transportation services on January 18, 2022 for transportation to a certain non-public schools; and

WHEREAS, bids were received and opened on January 26, 2022,

BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the bid opened on January 26, 2022 to Everywhere Transportation, Inc., in accordance with the terms of the bid specifications and the submitted bid. **(Attachment B.1.)**

- B.2.** Recommendation to approve Capital Budget Appropriation Transfers as per attached. **(Attachment B.2.)**

- B.3.** Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-490-08-5700-801	BOCES ARTS IN ED	\$15,500.00
2110-490-09-5700-901	BOCES ARTS IN ED	\$10,000.00
	Subtotal	\$25,500.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2110-490-03-5700-301	BOCES ARTS IN ED	\$25,500.00
	Subtotal	\$25,500.00

REASON FOR TRANSFER REQUEST: To reallocate funds within the BOCES system to allow for payment from the appropriate budget codes.

- B.4.** Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>	<u>AMOUNT</u>
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2250-490-03-9000-307	SP ED BOCES	\$8,000.00
	Subtotal	\$8,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2250-490-03-4700-307	Testing & Translations	\$8,000.00
	Subtotal	\$8,000.00

REASON FOR TRANSFER REQUEST: To allow for an increase in translation needs within the district.

B.5. Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
5510-210-03-9000-510	TRANS BUSES	\$7,000.00
	Subtotal	\$7,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
5540-430-03-5500-510	TRANS SPECIAL SCHOOLS	\$7,000.00
	Subtotal	\$7,000.00

REASON FOR TRANSFER REQUEST: To cover transportation costs for an additional student attending a BOCES school.

B.6. Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-433-08-9000-801	TCHG MEMB DUES HS	\$ 7,260.00
2110-440-08-9000-801	TCHG TRAVEL & CONF EXP	\$ 6,640.00
2110-448-08-1900-801	FIELD TRIP EXP- MUSIC	\$ 2,500.00
2110-448-08-6100-801	FIELD TRIP EXP- RESEARCH	\$ 1,265.00
2850-157-08-6500-801	CHAP/SUPV MARCHING BAND	\$12,173.00
2850-157-08-6700-801	CHAP/SUPV NON-ATH	\$13,162.00
	Subtotal	\$43,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
2850-448-08-6700-801	CO-CURR FIELD TRIPS	\$43,000.00
	Subtotal	\$43,000.00

REASON FOR TRANSFER REQUEST: To cover transportation costs for upcoming high school club trips.

B.7. Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/ Project	Budget	PO #S	Inv #
\$219,033.94	HS Prof. Svcs.	2110-245-08-20HS	H21-00023	11R

B.8. WHEREAS it is the desire of the Southern Westchester Board of Cooperative Educational Services to allow any officer, board or agency of a political subdivision or of any district therein, adopting this Resolution to bid jointly in those supplies, commodities, materials and equipment set forth below.

Now, therefore, be it

RESOLVED that the Roslyn Union Free School District agrees to participate with other school districts of the Southern Westchester Board of Educational Services, Westchester County, New York adopting this in the joint bidding of:

	Please check either	
	<u>YES</u>	<u>NO</u>
1. Art Supplies	__X__	_____
2. General School Supplies	__X__	_____
3. Office Supplies	__X__	_____
4. Fine Paper Supplies	__X__	_____
5. Audio Visual Supplies & Equipment	__X__	_____
6. Bakery Goods	__X__	_____
7. Cafeteria Food Supplies	__X__	_____
8. Custodial Supplies	__X__	_____
9. Custodial Paper Supplies	__X__	_____
10. Lumber Supplies	__X__	_____
11. Laser & Ink Jet Toners , OEM	__X__	_____
12. Microcomputer Hardware	__X__	_____
13. Furniture, Storage, and Athletic Equipment	__X__	_____

BE IT FURTHER RESOLVED that this Resolution shall remain in effect until: June 30, 2023, and

BE IT FURTHER RESOLVED that it is agreed that the specifications as presented will be used, and that this Board agrees to bid its required amount of said commodities jointly with other participating school districts and Southern Westchester and the Southern Westchester Board of Cooperative Educational Services. The recommendation of the Purchasing Steering Committee will be considered when this Board acts on the purchase of said Commodities.

BE IT FURTHER RESOLVED that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 to the General Municipal Law.

CURRICULUM AND INSTRUCTION:

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on January 26, 2022, February 3 and 9, 2022.
- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on January 13, 14, 19, 25 and 27, 2022, February 2, 4, 8, and 9, 2022.
- C&I.3** Recommendation to approve 18 students and 3 chaperones from the Roslyn High School Science Olympiad Club to attend the Science Olympiad State Tournament in Syracuse, NY from March 18, 2022 through March 20, 2022 at an estimated cost to the district of \$7,048.50.* *This trip is contingent upon Federal, State and Local conditions and guidelines regarding COVID-19 regulations.*
- C&I.4** Recommendation to approve Wendy Svitek to attend the NYS Teacher Center Spring Symposium 2022 in Latham, NY from March 8, 2022 through March 9, 2022 at an estimated cost of \$510.00 [Cost of the trip will be covered through the Teacher Center Grant].* *This trip is contingent upon Federal, State and Local conditions and guidelines regarding COVID-19 regulations.*
- C&I.5** Recommendation to approve Michael Brostowski, 2 Gymnastic Coaches and 1 Student to attend the 2022 NYSPHSAA Gymnastics Championships in Buffalo, NY from March 4, 2022 through March 5, 2022 at an estimated cost to the district of \$2,020.10.. **This trip is contingent upon Federal, State and Local conditions and guidelines regarding COVID-19 regulations.*

BOARD OF EDUCATION:

- BOE.1** Recommendation that the Ruth Quintero be designated as Assistant to the District Clerk and Translator at a rate of \$20.00 per hour for 10.5 hours for the for the May 17, 2022 budget vote.
- BOE.2** Recommendation that the Rodney Benson be designated as Chief Election Inspector at a rate of \$17.00 per hour for the 2021-2022 school year:
- BOE.3** Recommendation that the District Election Clerks and Inspectors of Election be paid at a rate of \$15.00 per hour for the 2022 school year for the Annual Meeting, Budget Vote and Election of Trustees. The Board also authorizes the District Clerk to hire additional workers as needed.

EXECUTIVE SESSION (if needed)

Adjournment

Personnel Action Report
Professional

P.1
March 3, 2022

Item	Name	Action	Position/Replacing	Class	Type	Location	From	To	Tenure Area	Certification/Class/Step/Salary
1	Barbara McKeown	Resignation	Per Diem Substitute Teaching Assistant					2/10/2022 (last day of employment)		
2	Sophie Lipstein	Substitute Appointment	Per Diem Substitute Teaching Assistant				3/4/22	6/30/22		\$100/day
3	Michael Floccari	Coach Appointment	Track & Field II/2			MS	3/4/22	6/30/22		Per RTA Contract
4	Valerie Salvemini	Substitute Appointment	Per Diem Substitute Teacher			MS	3/7/22	6/30/22		\$130/day
5	Cindy Samide	Appointment Special Ed 12 Month Program	Special Education Summer Program Supervisor (not to exceed 10 days)				Summer 2022	Summer 2022		Per RASA Contract
6	Marnie Cohen	Appointment Special Ed 12 Month Program	Special Education Summer Program Supervisor (not to exceed 10 days)				Summer 2022	Summer 2022		Per RASA Contract
7	Barbara Schwartz	Appointment Special Ed 12 Month Program	Special Education Summer Program Supervisor (not to exceed 10 days)				Summer 2022	Summer 2022		Per RASA Contract

Personnel Action Report
Classified

P.2
March 3, 2022

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Tenure Area	Certification Class / Step Salary
1	Vicki Koutsoumbis	Rescind Appointment	Monitor (I.Albertieri)	Non-Comp	P/T	EH	On or about 2/7/22*			\$16.51/hour
2	Douglas Graham	Resignation for the Purposes of Retirement	Motor Repair Supervisor			BUS		3/31/2022 (last day of employment)		
3	Tyasia Simmons	Resignation from Position	Bus Monitor			BUS		2/6/2022 (last day in position)		
4	Eric Reyes	Resignation	Bus Monitor			BUS		2/4/2022 (last day of employment)		
5	Christopher Lawson	Resignation from Position	Cleaner/Bus Driver				On or about 3/27/22*			
6	Christopher Lawson	Probationary Appointment	Full Time Bus Driver Split Shift (M.Lopez)	Non-Comp	Prob	BUS	On or about 3/28/22*			Grade 4/Step ENT Per RCBDMA Contract
7	Maria Lopez	Resignation from Position	Full Time Bus Driver Split Shift				On or about 3/27/22*			
8	Maria Lopez	Probationary Appointment	Cleaner/Bus Driver (C.Lawson)	Non-Comp	Prob	HTS/BUS	On or about 3/28/22*			Grade 4/Step 2, Per RCBDMA Contract
9	Esdras Cabral	Resignation from Position	Cleaner			MAIN		On or about 3/6/2022* (last day in position)		
10	Esdras Cabral	Probationary Appointment	Split Shift Bus Driver (J.Saint-Louis)	Non-Comp	Prob	BUS	On or about 3/7/22*			Grade 4/Step 6, Per RCBDMA Contract
11	Lester Delabarra	Probationary Appointment	FT Bus Driver (New)	Non-Comp	Prob	BUS	On or about 3/7/22*			Grade 4/Step 1, Per RCBDMA Contract
12	Frank Padula	Part-Time Appointment	Part-Time Bus Driver (A.Williams)	Non-Comp	P/T	BUS	On or about 3/7/22*			\$27.00/hour
13	Speranza Marmo	Substitute Appointment	Per Diem Substitute RN		Sub		On or about 3/7/2022*	6/30/22		\$240/daily

* Pending Civil Service Approval

NOTE: All appointments are subject to Federal, State and local conditions due to COVID-19.

2021 - 2022
COOPERATIVE TRANSPORTATION BIDS
PRIVATE, PAROCHIAL AND SPECIAL TRANSPORTATION

Bid Advertised	January 18, 2022
Bid Opened	January 26, 2022
Number of invitation to bid mailed	5
Number of bids received	2

Recommendation: That award based on low cost satisfactorily meeting specifications be made to the following companies:

SCHOOL YEAR 2021 – 2022

COMPANY	SCHOOL AWARD	ROSLYN STUDENTS	ROSLYN COST MONTH	ROSLYN COST P/YEAR
EVERYWHERE TRANSPORTATION				
4 Hour Van		1	7,000 van price 2,900 monitor	7,000.00 x 5 months 35,000.00
Eastwood School – Oyster bay		1	6,300 van price 2,900 monitor	6,300 x 5 months 31,500.00
TOTAL FOR EVERYWHERE TRANSPORTATION				\$66,500.00

**Roslyn Union Free School District Capital Budget
APPROPRIATION TRANSFERS**

Attachment B.2.

Item	Transfer Dollar Amount	From Code	Previous Appropriation	Revised Appropriation	To Code	Previous Appropriation	Revised Appropriation
1	\$ 6,632.74	H1620 000 03 1898 Unallocated budget 17/18	\$ 183,125.03	\$ 176,492.29	H2110 245 06 20HT ARCH HTS Playground	\$ 2,487.04	\$ 9,119.78
For: HTS Playground							
1	\$ 4,166.59	H1620 000 03 21BU Unalloc Budget 2020-21	\$ 1,144,591.05	\$ 1,140,424.46	H2110 245 07 20HF Architect Fees - Tech HH	\$ -	\$ 4,166.59
For: HH Fields							

APPROVED: Susan Warren _____ DATE: _____

APPROVED: Allison Brown _____ DATE _____

APPROVED: _____ Item #: _____